

Request for Quotations

ITEM NO	RFQ No.	DESCRIPTION	QTY	SPECIFICATION
1	RFQ756-26	Supply and delivery of (Printed Stationery) Manifold Triplicate A5	60	See sample at Stationery Store, Epton Street.

Closing date for ALL Tenders: On or before 11:00hrs; Wednesday 9 September 2026

Bidding Terms

- Quotations should be in US\$ payable in local currency
- Payment Terms – 30 days
- Bidders to provide valid tax clearance certificate
- Bidders with outstanding orders for any of the above items will not be considered.
- TELONE RESERVES THE RIGHT TO INCREASE AND DECREASE QUANTITY
- Bidders should also be compliant with the new regulations for FISCAL TAX INVOICE where necessary.
- Each tender should be in its own envelope; tenders should not be mixed on one quotation.
- It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their bid that has correct details of the Bidder and the number of the Bid.

Your Tender should state the price (Please state your VAT status), a firm delivery date Emailed to both procurement@telone.co.zw and procurement@telmail.co.zw. Physical copies to be **HAND DELIVERED** to TelOne, Procurement, 8th Floor, Runhare House.