



COMPETITIVE BIDDING TENDER INTERNATIONAL INVITATION TO BID
FOR THE PROVISION OF SECURITY SERVICES FOR TELONE SITE

Tender Closing Date: 29 OCTOBER 2026

Time: 11.00am



BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES
PROCUREMENT REFERENCE No: CBTI 02-26

Standard Bidding Document for the Provision of: Security Services

Procurement Reference No: CBTI 02-26

Procuring Entity: TelOne Zimbabwe

Date of Issue:

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

Table of Contents

Part 1: Bidding Procedures

Part 2: Statement of Requirements

Part 3: Conditions of Contract

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE NO:

PART 1 BIDDING PROCEDURES

PART 1: BIDDING PROCEDURES

Procurement Reference Number: CBTI 02-26

Preparation of Bids

You are requested to bid for **THE PROVISION OF SECURITY SERVICES** at Various TelOne sites as per requirements below, by completing and returning the following documentation:

1. Completed and signed Bid Submission Sheet in Part 1;
2. The Statement of Requirements in Part 2;
3. Validity period of tender of 60 days (Bidders must sign the bid submission sheet)
4. Completed and signed bid securing declaration (Annex F)
5. A copy of
 - i. Current Tax Clearance Certificate
 - ii. CR6 or CR14 showing Company Directors
 - iii. Certificate of Incorporation or equivalent registration in the country of residence
 - iv. Comprehensive company profile
 - v. At least three written reference letters (in the form of official letters from client companies) for supply and delivery of related services.
 - vi. Vat Certificate
 - vii. Registration with the Ministry of Home Affairs
6. The tender should have a table of contents with marked pages.

You are advised to carefully read the complete Bidding Document, before preparing your Bid.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

Number of bids allowed

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder before Friday 16 October 2026 and should be sent to:

The Procurement Management Unit Executive TelOne

P O Box CY331, Causeway, Harare, Zimbabwe

Fax: 263 25 2795499

Email:- Judith.meki@telone.co.zw; cludios.chenga@telone.co.zw;
desire.tavarwisa@telone.co.zw and procurement@telone.co.zw

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE NO:

PART 1 BIDDING PROCEDURES

NB: All prospective bidders are required to register with TelOne by sending an email to judith.meki@telone.co.zw and procurement@telone.co.zw; desire.tavarwisa@telone.co.zw immediately after downloading the tender document. Responses to queries and clarifications will be communicated to all registered bidders and will also be published on TelOne Website.

Validity of Bids

The minimum period for which the Bidder's bid must remain valid is 60 days from the deadline for the submission of bids.

Submission of Bids

- a) Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their bid that has correct details of the Bidder and the number of the Bid.
- b) The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.
- c) The bidder must submit one (1) original and two (2) copies of the tender document clearly marked as "original" and "copy". In the event of any discrepancy between them, the original shall govern. The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the bidder or a person/persons duly authorized to bind the bidder to the contract.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of deadline: 29 October 2026 **Deadline Time:** 11.00hrs (Zim time)

Submission address: The Procurement Management Unit Executive,
TelOne, 8th Floor,
Runhare House, South Wing,
107 Kwame Nkrumah Ave
HARARE, ZIMBABWE

Means of acceptance: The tender shall be enclosed in an envelope which shall be sealed and marked on the outside with the advertised tender number, description, closing date and time and must be hand delivered to the above stated address. Tender submission by Tele-fax/email shall not be accepted save for issue of queries.

Bid opening

Bidders and their representatives may witness the opening of bids online, which will take place through ZOOM on 29 October 2026 at 11.00hrs (Zim time).

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE NO:

PART 1 BIDDING PROCEDURES

Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary evaluation.

The preliminary evaluation shall consider bidders' compliance with requirements by submitting the following mandatory requirements

Preliminary Tender Requirements	Bidder Compliance C – Compliant NC – Non-Compliant
Completed and signed Bid Submission Sheet in this Part;	
Validity period of tender of 90 days (Bidders must sign the bid submission sheet)	
Current Tax Clearance Certificate	
CR6 or CR14 showing Company Directors	
Certificate of Incorporation or equivalent registration in the country of residence	
Comprehensive company profile	
Copy of Vat registration Certificate	
Ministry of Home Affairs Security Guards License	

Failure to comply with any of the above requirements will lead to automatic disqualification.

Bidders whose services were terminated for poor service delivery will not be considered for this tender.

Due diligence checks will be carried out to verify the following which will be used as part of the evaluation:

- Guard monitoring systems to cover all sites in lot tendered for.
- Personnel resources in terms of uniforms and arms (reserve stock).

2. **Technical evaluation** to determine substantial responsiveness to the specifications in the Statement of Requirements;

3. **Technical specification**

The Technical Specifications Sheet details the minimum requirements of the Services required. The Services offered must meet this specification, but no credit will be given for exceeding the specification.

4. **Financial/Commercial Evaluation**

Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid to specification

Bidders must comply with ALL the above requirements as failure to comply with any of these requirements will lead to disqualification.

Bids failing any stage will be eliminated and not considered in subsequent stages.

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE No:

PART 1 BIDDING PROCEDURES

Evaluation criteria

The Procuring Entity's evaluation of a Bid will take into account the following criteria and methodologies.

- (a) **Delivery schedule:** The specified services are required to be delivered by the date indicated in the tender document.
- (b) **Deviation in payment schedule:** The payment schedule is stated in the contract.
- (c) Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Eligibility and Qualification Criteria

Bidder is required to meet these criteria to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidder must

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement, and
5. not be debarred from participation in public procurement;

Currency

Bids should be priced in USD payable at 45% USD and 55% ZWG or as per government regulations that may be promulgated from time to time.

LOTS

The tender is divided into six lots as follows:

LOT 1 – HARARE NORTH

LOT 2 – HARARE SOUTH

LOT 3 – BULAWAYO

LOT 4 – MATABELELAND

LOT 5 – MASVINGO AND MIDLANDS

LOT 6 – MASHONALAND AND MANICALAND

Award of Contract

1. The lowest evaluated bid to specification, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract.
2. **Award criteria**
 - Lot basis
 - Limited to not more than two lots per bidder.

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE No:

PART 1 BIDDING PROCEDURES

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract;
2. any conflict of interest on the part of the Bidder must be declared.

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE NO:

PART 1 BIDDING PROCEDURES

Annex A

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorized in the signature block below. A signature and authorization on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorized, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:	CBTI 02-26
Subject of Procurement:	
Name of Bidder:	
Bidder's Reference Number:	
Date of Bid:	

We offer to supply the services listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: 60 {Days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorized by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorized for and on behalf of:	
Company	
Address:	
.....	

PROCUREMENT REFERENCE NO: CBTI 02-26

ANNEX B

PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:

Bidder's Reference Number:

List of Services and Price Schedule

CURRENCY OF BID: US\$ PAYABLE AT 45% USD and 55% ZWG or as per government regulations that may be promulgated from time to time.

1. BIDS TO BE MADE PER LOT.

LOT NO.	Description of Services		
1	LOT 1 – HARARE NORTH		
	Site	Coverage	Monthly Charges Excluding VAT
1.	Avondale Exchange & CSO	1 x 24hrs	
2.	Borrowdale Exchange	1 x 16hrs & 24hrs WPH	
3.	Harare Main Exchange Banking Hall	1 X 9Hrs & 5hrs Sat Shop Guard	
4.	JNW Banking Hall	1 X 9Hrs & 5hrs Sat Shop Guard + Firearm	
5.	Harare Main Exchange Data Centre	1 x 24hrs	
6.	Harare Main Exchange Foyer	1 x 24hrs	
7.	Highlands Exchange	1 x 24hrs	
8.	Memorial Building HRE	1 x 24hrs	
9.	Msasa Factory	4 x 24hrs & 1x12hrs Dog night 1x12hrs Firearm	
10.	Norton Exchange	1 x 12hrs & 24hrs WPH	
11.	Runhare House Car Park	1 x 24hrs	
12.	Runhare House Foyer	1 x 24hrs	
13.	Ruwa Exchange	1 x 12hrs Night	
14.	Harare Vhf Station	1 x 24hrs + 1 x 12hrs night + Firearm & Dog night	
15.	Arcturus Exchange	1 x 12hrs night	

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE No: CBTI 02-26

PART 2 STATEMENT OF REQUIREMENTS

	16.	LTE B/Station Hatcliffe	1 x 12hrs Night	
	17.	Reaction Team	2 x 12hrs Night	
		Sub-Total excluding VAT		
		VAT		
		Grand Total		
2	LOT 2 – HARARE SOUTH			
		Site	Coverage	Monthly Charges Excluding VAT
	1.	TelOne Centre for Learning	4 x 24hrs	
	2.	Chitungwiza Exchange	1 x 16hrs & 24hrs WPH	
	3.	Epton Street	3 x 12hrs night	
			2 x 12hrs day	
			12hrs dog night	
	4.	Glenview Exchange	1 x 16hrs & 24hrs WPH	
	5.	Hatfield Exchange	1 x 16hrs & 24hrs WPH	
	6.	Kuwadzana Exchange	1 x 16hrs & 24hrs WPH	
	7.	Lady Stanley Hostel	1 x 24hrs	
	8.	Southerton Exchange	1 x 16hrs & 24hrs WPH	
	9.	Warren Park Exchange	1 x 16hrs & 24hrs WPH	
	10.	Glen Norah RLU	1 x 12hrs Night	
	11.	Waterfalls RLU	1 x 12hrs Night	
	12.	Belvedere RLU	1 x 12hrs Night	
	13.	Beatrice Exchange	1 x 12hrs night	
	14.	LTE B/Stn C. Junction	1 x 12hrs night	
	15.	LTE B/Stn Unit L	1 x 12hrs night	
	16.	LTE B/Stn Chigovanyika	1 x 12hrs night	
	17.	LTE B/Stn Zengeza 3	1 x 12hrs night	
	18.	LTE B/Stn Zengeza 5	1 x 12hrs night	
	19.	LTE B/Stn Kuwadzana	1 x 12hrs Night	
	20.	LTE B/Stn Warren Park D	1 x 12hrs Night	
		Sub-Total excluding VAT		
		VAT		
		Grand Total		

PROCUREMENT REFERENCE NO: CBTI 02-26

3

	Site	Coverage	Monthly Charges Excluding VAT
1.	Bellevue Exchange	1x16hrs & 24hrs WPH	
2.	Bulawayo B/hall	1x9hrs & 5hrs Sat shop guard+ firearm	
3.	Bulawayo Exchange	1x15hrs & 24hrs WPH	
4.	Hillside Exchange	1x16hrs & 24hrs WPH	
5.	Luveve Exchange	1x16hrs & 24hrs WPH	
6.	Mabutweni Exchange	1x16hrs & 24hrs WPH	
7.	Nkulumane Exchange	1x16hrs & 24hrs WPH	
8.	Northend Exchange	1x16hrs & 24hrs WPH	
9.	Top Yard	2 x 12hrs Day 3 x 12hrs night+12hrs Firearm	
10.	Hillside Banking hall	1x9hrs & 5hrs Sat shop guard+ firearm	
11.	Killarney RLU	1 x 12hrs Night	
12.	Cowdray Park RLU	1 x 12hrs Night	
13.	Pumula RLU	1 x 12hrs Night	
14.	Entumbane LTE B/Stn	1 x 12hrs Night	
15.	New Lobengula LTE B/Stn	1 x 12hrs Night	
16.	Emakhandeni LTE B/Stn	1 x 12hrs Night	
17.	Gwabalandi LTE B/Stn	1 x 12hrs Night	
18.	ZBC Montrose LTE B/Stn	1 x 12hrs Night	
19.	Nkulumane Hill LTE B/Stn	1 x 12hrs Night	
20.	Pumula South LTE B/Stn	1 x 12hrs Night	
21.	GMB Nkulumane LTE B/Stn	1 x 12hrs Night	
22.	Zimpost Belmont LTE B/Stn	1 x 12hrs Night	
23.	Nketa 6 Housing Office LTE B/Stn	1 x 12hrs Night	
24.	Luveve Stadium LTE B/Stn	1 x 12hrs Night	
	Sub-Total excluding VAT		
	VAT		
	Grand Total		

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES**PROCUREMENT REFERENCE No: CBTI 02-26****PART 2 STATEMENT OF REQUIREMENTS**

4	LOT 4 – MATABELELAND		
	Site	Coverage	Monthly Charges Excluding VAT
1.	Beitbridge Exchange	1 x 24hrs + 12hrs Firearm	
2.	Binga Exchange	1x16hrs & 24hrs WPH	
3.	Dete Exchange	1x12hrs & 24hrs WPH	
4.	Gwanda Exchange	1x16hrs & 24hrs WPH	
5.	Hangwa Repeater	1 x 24hrs + Firearm	
6.	Hwange Exchange	1x16hrs & 24hrs WPH	
7.	Hwange Stores	1x16hrs & 24hrs WPH	
8.	Kezi Exchange	1x16hrs & 24hrs WPH	
9.	Lupane Exchange	1x16hrs & 24hrs WPH	
10.	Manama Base Station	1x24Hrs	
11.	Vic Falls Exchange	1x16hrs & 24hrs WPH	
12.	Vic Falls Banking Hall	1x9hrs & 5hrs Sat shop guard+ firearm	
13.	Turk Mine Exchange	1x12hrs night	
14.	Esigodini Exchange	1x12hrs night	
15.	Cross Roads Repeater Stn	1x12hrs night	
16.	Chisuma Repeater Stn	1x12hrs night	
17.	Mabikwa Repeater Stn	1x12hrs night	
18.	Kenmaur Repeater Stn	1x12hrs night	
19.	Nyamandlovu Repeater Stn	1x12hrs night	
20.	Gwayi Repeater Stn	1x12hrs night	
21.	Mbembesi Repeater Stn	1x12hrs night	
22.	Beitbridge Mbedzi LTE B/Stn	1x12hrs night	
	Sub-Total excluding VAT		
	VAT		
	Grand Total		

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE No: CBTI 02-26

PART 2 STATEMENT OF REQUIREMENTS

LOT NO.	Description of Services		
5	<u>LOT 5 – SOUTHERN REGION</u> <u>(MASVINGO AND MIDLANDS)</u>		
	MASVINGO		
			Monthly Charges Excluding VAT
	Site	Coverage	
	1. Chiredzi Stores	1x12hrs night	
	2. Gutu Exchange	1x12hrs night	
	3. Masvingo Exchange	1x24hrs + 1X12 hrs. night	
	4. Masvingo Stores	1x24hrs + 1x12hrs Night	
	5. Jerera Exchange	1x12hrs night	
	6. Ndarama RLU	1X12Hrs & 24hrs WPH	
	Sub-Total excluding VAT		
	VAT		
	Grand Total		
	MIDLANDS		
			Monthly Charges Excluding VAT
	Site	Coverage	
	1. Chivhu Exchange	1x16hrs & 24hrs WPH	
	2. Gokwe Exchange	1x16hrs & 24hrs WPH	
	3. Gweru Exchange	1x16hrs & 24hrs WPH	
	4. Gweru Industrial Site	3x12hrs Night + 1x12hrs day	
	5. Kwekwe Exchange	1x24hrs + 1x12 hrs. night	
	6. Kwekwe Banking Hall	1x 9hrs & 5hrs Sat +Firearm	
	7. Mkoba RLU 1	1x12hrs	
	8. Mvuma Exchange	1x16hrs & 24hrs WPH	
	9. Shurugwi Exchange	1x12hrs night	
	10. Redcliff exchange	1 x 16hrs & 24hrs WPH	
	11. Mkoba RLU 2	1x12hrs night	
	12. Senga RLU	1x12hrs night	
	13. Mbizo RLU 1	1x12hrs night	
	14. Mbizo RLU 2	1 x 12hrs night	
	15. Gweru Banking hall	1x 9hrs & 5hrs Sat +Firearm	

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PROCUREMENT REFERENCE NO: CBTI 02-26

PART 2 STATEMENT OF REQUIREMENTS

16.	Kwekwe CBD LTE B/Stn	1 x 12hrs night	
17.	Msasa Shopping Centre LTE B/Stn	1 x 12hrs night	
18.	Mkoba 6 LTE B/Stn	1 x 12hrs night	
19.	Mkoba 17 LTE B/Stn	1 x 12hrs night	
20.	Senga Cemetery LTE B/Stn	1 x 12hrs night	
21.	Lundi Park LTE B/Stn	1 x 12hrs night	
22.	Zvishavane Exchange	1 x 12hrs night	
	Sub-Total excluding VAT		
	VAT		
	Grand Total		

LOT NO.	Description of Services			
6	LOT 6 – NORTHERN REGION (MASHONALAND AND MANICALAND)			
	MASHONALAND			
		Site	Coverage	Monthly Charges Excluding VAT
	1.	Bindura Exchange	1 x 16hrs & 24hrs WPH	
	2.	Chegututu Exchange	1 x 16hrs & 24hrs WPH	
	3.	Chinhoyi Exchange	1 x 16hrs & 24hrs WPH	
	4.	Chiunye Base Station	1 x 24hrs + gun	
	5.	Concession Exchange	1 x 16hrs & 24hrs WPH	
	6.	Glendale Exchange	1 x 16hrs & 24hrs WPH	
	7.	Kadoma Exchange	1 x 16hrs & 24hrs WPH	
	8.	Kadoma Stores	1 x 24hrs	
	9.	Kariba Microwave	1 x 12hrs night	
	10.	Karoi Exchange	1 x 12hrs night	
	11.	Makuti Exchange	1 x 12hrs night	
	12.	Marondera Exchange	1 x 16hrs & 24hrs WPH	
	13.	Mazowe Earth Station	1 x 24hrs	
	14.	Murehwa Exchange	1 x 12hrs night	
	15.	Mvurwi Exchange	1 x 16hrs & 24hrs WPH	
	16.	Zimplats Ngezi RLU	1 x 12hrs night	
	17.	Mutoko Exchange	1 x 12hrs night	
18.	Chirundu Exchange	1 x 12hrs night		
19.	Banket Exchange	1 x 16hrs & 24hrs WPH		

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES**PROCUREMENT REFERENCE No: CBTI 02-26****PART 2 STATEMENT OF REQUIREMENTS**

		Sub-Total excluding VAT		
		VAT		
		Grand Total		
	MANICALAND			
				Monthly Charges Excluding VAT
	Site	Coverage		
1.	Chipinge Exchange	1x16hrs & 24hrs WPH		
2.	Chipinge Meadows Repeater	1 x 12hrs night		
3.	Mutare Exchange	1 x 24hrs		
4.	Mutare Banking Hall	1x 8hrs & 5hrs Sat Shop Guard + Firearm		
5.	Mutare Stores	1 x 24hrs + 1 Dog night		
6.	Rusape Exchange	1 x16hrs & 24hrs WPH		
	Sub-Total excluding VAT			
	VAT			
	Grand Total			

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PART 3 CONTRACT

Annex C

Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.

Item No	Description of goods	Delivery period required by Procuring entity	Delivery period
			<i>[to be provided by the Bidder]</i>
	Provision of security services	3 years	

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PART 3 CONTRACT

Annex D

Technical Specification and Compliance Sheet

Name of Bidder:

Bidder's Reference Number:

The service provider must comply with following Technical Specifications and Standards:
[Columns A and B are completed by the Procuring Entity. Column C must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column B)]

A	B	C
Item No	Item description and full technical Specification required (including applicable standards	Compliance Status C-Compliant NC- Non Compliant
1.	Bidder's compliance with the Statement of Requirements as per Annexure B, Part 2 in Lots tendered for.	
2.	Provide certified copies of at least 5 operational vehicle registration books in the company's name. The five (5) should be trucks of at least 1 ton carrying capacity. Due diligence may be undertaken with respect to the trucks	
3.	Provide certified copies of at least 10 valid fire arms certificates in the company's name.	
4.	Trade references from at least 3 traceable companies from which security services have been offered in the past 5 years.	
5.	At least a minimum of 5 years' experience in the security industry	
6.	Availability of dogs and dog training facilities in region tendered for where such services are needed.	

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

pp



BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PART 3 CONTRACT

Annex E

Bid Securing Declaration

{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been

Procurement Reference number: CBTI 02-26

Date:[date (in day, month and year format)]

Bidder's Reference Number:

To: *{full name of Procuring Entity}*

We, the undersigned, declare that:

We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any framework agreement with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the framework agreement.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.

Signed	Name
In capacity of:	Date:(DD/MM/YY)
Duly authorized for and on behalf of:	
Company	
Address:	
.....	
Corporate Seal (where appropriate)	

{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.

BIDDING DOCUMENT FOR THE PROVISION OF SECURITY SERVICES TO TELONE SITES

PART 3 CONTRACT

Conditions of Contract

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

Special Conditions of Contract

Procurement Reference Number:

Ref	Special Conditions
1.	Eligible Countries: Services from all countries are eligible.
2.	Notices: Any notice shall be sent to the following addresses: For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be at TelOne Runhare House, 107 Kwame Nkrumah Harare, 8 th Floor. For the Contractor, the address shall be as given in the Bid and the contact shall be {state name of contact}
3.	Insurance: <i>The Service Provider undertakes to take out insurance cover of not less than USD 50,000.00. Copies of such cover shall be submitted to TelOne as proof to be presented on signing of the contract and will form an Annexure to this contract</i>
4.	Inspections and tests: The Purchaser shall have the right at any time to inspect services being provided in terms of this contract and to reject such work if it is found to be defective or inferior in quality or is non-compliant to the specifications of the Contract. Should any work be so rejected, then the contractor, shall replace personnel or provide services to the satisfaction of the Purchaser, at his own expense, without alteration to any of the Contractor's liabilities and obligations under the contract. Before proceeding to execute any service, the contractor shall, if so requested, obtain the Purchaser's approval of the manner in which the contractor proposes to carry out any part of the work and shall furnish any information the purchaser shall require. The Contractor shall afford the Purchaser all reasonable facilities as may be required to carry out inspections. Any services rejected by the Purchaser shall be marked or segregated in a manner satisfactory to the Purchaser to ensure its identification as rejected work.
5.	Services: The period for the services shall be 3 years.
6.	Failure to remedy a defect: The period allowed to the Contractor to remedy service anomalies during the period of the service shall be 1 month
7.	Price adjustments: Any price adjustments will be upon agreement by both parties.
8.	Terms of Payment: The structure of payments shall be: 30days