



**T.C.B.38**

PLEASE  
REFER OVERLEAF FOR EXPLANATORY NOTES  
WRITE CLEARLY USING BLOCK LETTERS

FOR OFFICE USE					
A.N.No.....					
A/C No.					

Show the required wording accurately and in the desired order .Use a separate form for each entry. If the space provided is insufficient use a separate sheet of paper and attach it to this form which must be signed by the subscriber or applicant for telephone service.

**APPLICATION FOR:**

*Tick  
Whichever  
One of  
These is  
applicable*

A  NEW MAIN ENTRY (i.e. a new telephone installation. To be accompanied by either form T.C.B.3 (Application For new or additional service) or form T.C.B.4 (Application for transfer of service)

B  NEW ADDITIONAL ENTRY (Chargeable to the subscriber)  
Relating to same telephone installation as main entry which begins with the word

.....  
Exchange and Telephone No.....

C  ALTERATION TO EXISTING ENTRY (Which begins with word (s))

.....  
Exchange and Telephone No.....

D  CANCELLATION OF EXISTING ADDITIONAL ENTRY which begins with word

.....  
Exchange and Telephone .....

ENTRY REQUIRED  
MUST INCLUDE ADDRESS

	.....
--	-------

FIRST WORD

	Exchange and Telephone No. <table border="1" style="display: inline-table; width: 100px; height: 20px;"></table>
--	--

NOTE: If the required entry under the heading of an existing entry or one which has been applied for separately give word of the heading.....

- Tick  
as  
required*
- I wish all the participants to be shown and agree to pay "extra line" charges which may thus be incurred.
  - I wish the entry to be curtailed, if extra charges are incurred.
  - I require the entry in bold type .Note: This request involves special charges which will be raised by the publisher

If the application is for additional entry ,it is understood that the entry will appear in the next volume to which it relates and in each further issue of such volume , unless the entry is cancelled by me/us,I also understand that the prescribed charge for each additional entry is due and payable to TEL-ONE on demand with the publication of each volume of the directory in which the entry appears.

Name and Address of Subscriber:

Name:.....  
Address:.....  
Date..... Signature.....

Checked and authorized in sales section	Recorded in exchange	Recorded in directory compilation section	Noted by publisher
Initials : Date :	Initials : Date :	Initials : Date:	Initials : Date

THIS FORM SHOULD BE HANDED TO APOSTMASTER OR SENT TO THE APPROPRIATE SERVICES AND  
SALES MANAGER  
(FOR ADDRESS SEE PREFACE TO THE TELEPHONE DIRECTORY)

DIRECTORY ENTRY:	<b>EXPLANATORY NOTE:</b> Means an entry in the main alphabetical section of the telephone directory and must include the Subscriber 's physical address. Each subscriber is required to have an entry in respect of each Address where a telephone installation is provided .In certain special circumstances this rule may be waived ,but application must be made to the Corporation.
PARTICULARS WHICH MAY BE INCLUDED IN ENTRIES	These particulars (in addition to the telephone number) are divided into 'Essential Particulars ""Permitted Particulars ""and Additional Particulars'."
ESSENTIAL PARTICULARS: NON CHANGEABLE	Comprise the surname or recognised trading title or registered trade or brand name. Designation, initials, number and /or name premises, street and /or suburb or district or farm.
ESSENTIAL PARTICULARS (CHANGEABLE)	Particulars not essential to the tracing of a wanted telephone.
ADDITIONAL PARTICULARS: (CHANGEABLE)	Particulars not comprising the first word of an entry, which are additional to "Essential ""and Permitted ""and which relate to the subscriber's business or occupation, including trade or brand name.  <b>N.B- Additional information on these categories may be obtained from THE DIRECTORY COMPILATION SECTION, P.O.BOX CY 331 CAUSEWAY. TELEPHONE HARARE 791711 EXTENSION 255/455; or from any services and Sales Office</b>
BOLD TYPE:	A request for bold type renders the whole entry chargeable by the publisher.
RESTRICTIONS	No entry may exceed six lines and no subscriber is permitted to have more than two consecutive entries beginning with same word and relating to the same telephone installation.
ADDITIONAL ENTRIES: ..	An additional is one which is additional to the main entry and which relates to the telephone number which the main entry relates .For further details see preface to the telephone ..
JOINT USERS:	A joint user who has been authorised by the Corporation to use a subscriber's telephone installation .A joint user is entitled to only one entry in the telephone directory.
ESSENTIALS IN CLASSIFIED SECTION: AND GENERAL ADVERTISING	All enquiries concerning such entries should be addressed to the publisher. <b>DIRECTORIES OF ZIMBABWE (PVT) LTD. P.O.BOX 1027, HARARE TELEPHONE: 705199</b>
CLOSING DATE FOR ENTRIES AND AMENDMENTS	<u>1<sup>ST</sup> October for entries in the January Issue of Volume 1.</u> <u>1<sup>ST</sup> March for entries in the June Issue of Volume 2.</u>