

SPECIAL TELECOM SERVICES
2ND FLOOR MAIN POST OFFICE BUILDING
NELSON MANDELA AVE.
P.O.BOX 1310
HARARE
ZIMBABWE
TEL: 263 (4) 791701
FAX: 263 (4) 772255
TELEX: 24753 TELSEV ZW
EMAIL: sts@telone.co.zw



Ref No: Circuit
No:.....

APPLICATION FOR DATA RELATED SERVICES

Services (Internet, Leased Circuits, Packet Switch & V-Sat)

Indicate service/s required.....

PART A

**REGISTERED COMPANIES, NON -PROFIT MAKING ORGANISATIONS (NGOS,
CHURCHES, CLUBS & CHARITY ORGANISATIONS ETC.)**

Also fill in part C, F and G

1. Company
Name.....
...
2. Physical business
address.....
Postal
address.....
3. Business Tel.No.....
4. Do you own the property : Yes No :

- i. If no, who is the owner: -give details.....
 - ii. Name of bondholder.....
 - iii. Rent/bond repayment per month.....
5. Company's registration no:.....

6. Details of company directors

- a. Full name..... b) Full name.....
- I.D No..... I.D No.....
- Residential Address..... Residential Address.....
-
-
-
-
- Signature of Director..... Signature of Director.....
- Designation..... Designation
- OFFICIAL STAMP OFFICIAL STAMP
- c) Full name.....
- I.D No.....
- Residential Address.....
-
-
- Signature of Director.....
- Designation.....
- OFFICIAL STAMP

d) Company representative.....

I.D No.....

Residential Address.....

.....

.....

Designation.....

OFFICIAL STAMP

Please Supply Certified copies:

- i. *Certificate of Incorporation*
- ii. *Cr 14 Duly Authorized by Registrar of Companies*
- iii. *Constitution –for clubs, charitable organization etc.*

PART B

GOVERNMENT DEPARTMENTS/PARASTATALS, LOCAL AUTHORITIES

Also complete part C, D, F and G

1. Name of
Department/Ministry.....

2. Postal Address..... Physical Address.....

.....

.....

.....

.....

3. Bus.Tel No:.....

4. Details of Director/Permanent Secretary

a. Full name

b. Designation.....

- c. I.D No.....
- d. Residential Address.....
.....
.....
- e. Phone No.....
- f. Signature of Director/Perm Secretary.....
- g. OFFICIAL STAMP

PART C

BANKERS AND TRADE REFERENCES

- 1. Name of Banker..... Branch..... Specify Type of A/c.....
- 2. Name of Banker..... Branch..... Specify Type of A/c.....
- 3. Bank Account No. (1).....
(2).....

Submit bank statements for the past 3 months (new applicants only)

TRADE REFERENCE

OTHER SERVICES WITH TELONE

	SERVICE TYPE	ACCOUNT NO	BRANCH	STATUS OF A/C
a)				
b)				
c)				

N.B

** For 041 users the following items should be available before service can be installed*

- a. *Computer*
- b. *Two cables:*
 - i. *Telephone to modem*
 - ii. *Modem to computer*
- c. *Modem*
- d. *Direct Telephone line.*

PART D

V-SAT SERVICE

Data Centre

Location.....
.....

No. of remote sites

required.....
.....

Remote site addresses

1.
.....
.....

2.
.....
.....

3.
.....
.....

4.
.....

.....
5.
.....
.....

Contracted
Agent.....
.....

Contact
details.....
.....

N.B

Terminal equipment should be put in place before TelOne completes its installation job, as monthly rental charges will be raised on completion.

For V-Sat Service

- I. The customer is responsible for purchasing the terminal equipment in consultation with technical department and the registered V-Sat agent will carry out all the installations.
- II. V-Sat Technical Department will inspect the installations and will undertake network sizing before the network is commissioned.

PART E

TRANSFER OF EXISTING SERVICE

NAME OF SERVICE:..... EXISTING ACCOUNT

NO:.....

CIRCUIT NO:.....

FROM PRESENT ADDRESS

TO NEW ADDRESS

Building

Building

Room No.

Room No.

Stand No.

Stand No.

Street

Street

Suburb

Suburb

Town

Town

Date Service /Transfer Required.....

Names and telephone numbers of persons who may be consulted in connection with this application.

'A' Terminal Name Telephone
.....

'B' Terminal Name.....
Telephone.....

PART F

CONDITIONS

- i. Internet and leased Circuits are advance billing/prepayment services.
- ii. Installation fee is paid upfront for all services.
- iii. Termination of service; 30 days notice required for all services.
- iv. Outstanding accounts will attract an administrative fee as determined from time to time.
- v. TelOne shall raise charges for security deposit as determined from time to time.

I/We (full names).....**confirm to the best of our knowledge, that the information given above is correct and understand that in the event of any information proving to be inaccurate this service request will be declined. When service is provided I/we hereby undertake to be bound by the above TelOne provisions and conditions, as may be amended from time to time in so far as they relate to such service. I/we accept that TelOne reserves the right to close the account compulsory without warning if its not satisfactorily concluded. I/We understand that non-payment of any one service account with TelOne will affect all other service accounts and future service requests. I/we undertake and accept that should I/we default in payments of accounts ,all costs and charges incurred by TelOne for the recovery / collection of outstanding debts will be my /our responsibility.**

.....
Signature of applicant
Witness

(1).....
Witness

(2).....
Date of application.....

PART G

DIRECTOR 'S GUARANTEE

I..... (Full Name) I.D
Number.....of.....
..... (Full Residential Address) and Employed

by.....
(Name of
Company).....Address.....

.....Telephone Number of
Employer.....do hereby bind myself as guarantor and co-principal debtor for service given by TelOne to the applicant, named in this form , and understand that should there be default of payment by applicant the whole amount owing to TelOne including all costs will become payable by me as if I personally had entered into the agreement with TelOne. It is also hereby certified that the information supplied in this form by the applicant is correct and true to the best of my knowledge.

.....
.....

Guarantor's Signature
OFFICIAL STAMP

I.D No

Date

Signature of Applicant

FOR OFFICIAL USE ONLY

Trade references checked Yes/No Comment Signature Date

Directors and business address Checked Yes/No Comments Signature

Certificate of incorporation, Cr- 14 ,duly authorized by registrar of companies
Partnership agreement
Constitution

Checked Yes/No Comment Signature Date

Bank Checked Yes/No Comment Signature Date

Dun & Bradstreet Checked Yes/No Comment Signature Date

Approved/rejected by.....

Date.....

Credit limit.....

New account No.....

Deposit

Date Paid

Receipt No.